Procurement Skills Accord Application Form 2019/20

Full Signatory

By completing this form, you are applying to sign up as a Full Signatory to the Energy & Utility Procurement Skills Accord for **Year 3 (1st April 2019 – 31st March 2020).**

Please ensure you fully understand the terms detailed below. The cost to join as a Full Signatory to the Procurement Skills Accord is £1,500 plus VAT per annum.

Once completed, please submit this form to skillsaccord@euskills.co.uk.

**Please read and fully understand the information below before completing the form:**

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| I wish to apply to become a Full Signatory to the Procurement Skills Accord. We agree to: |
| 1. Develop and deliver responsible procurement practices through the supply chain on skills delivery
2. On-board at least one strategic supplier to become a signatory and work towards embedding the commitments in their respective organisations
3. Contribute and support the energy and utilities sector to reach its target of 5% of the technical and operational headcount enrolled on relevant skills development programmes
4. Provide Energy & Utility Skills with our training target/forecast in accordance with the Training Eligibly Criteria (TEC)
5. Drive continuous improvement in our own sustainable workforce practices and those of our suppliers, in relation to their ability to maintain and enhance the technical and operational skills within the workforce
6. Report annually, progress towards meeting the 5 commitments, via the annual review process
7. Be ambassadors for Procurement Skills Accord continuous improvement
 |
| **Lead Contact Details at your Organisation** |
| Title: |  |
| Full Name: |  |
| Company Name: |  |
| Job Title: |  |
| Postal Address: |  |
| Email address: |  |
| Contact Number: |  |
| **Company Details** |
| Are you an existing Procurement Skills Accord Signatory? *(please tick all that apply).* | [ ]  Pilot Year (2016/18) [ ]  Year 1 (2017/18)[ ]  Year 2 (2018/19)  |
| Are you a member of Energy & Utility Skills? *Please refer to* [*https://www.euskills.co.uk/membership/*](https://www.euskills.co.uk/membership/) *for more details.* | [ ]  Yes [ ]  No |
| Are you an Apprenticeship Levy paying organisation? | [ ]  Yes [ ]  No |
| Region:\**please tick all that apply* | [ ]  East of England [ ]  East Midlands[ ]  London [ ]  North East[ ]  North West [ ]  South East[ ]  South West [ ]  West Midlands[ ]  Yorkshire & The Humber [ ]  Northern Ireland [ ]  Scotland[ ]  Wales |
| Sponsor Company:*\*please specify the name of the company who recommended you to join the Accord* |  |
| Industry:\**please tick all that apply* | [ ]  Gas [ ]  Waste[ ]  Cross sector [ ]  Power[ ]  Water  |
| Company Headcount: | Choose an item. |
| **Payment Details** |
| Purchase Order Number:\**if you are unable to provide a PO number, please detail confirmation of payment.* |  |
| Invoice Name & Address:\**if different to your postal address* |  |

If needed (for the purposes of raising a PO), please find further information for Energy & Utility Skills:

**Company Number:** 03812163

**VAT registration Number:** 159 3266 86

**Company Address:**  Energy & Utility Skills Limited

 Friars Gate, 1011 Stratford Road

 Shirley

 Stratford

 B90 4BN