

**Gas Industry Liaison Group
Notes and Actions
Wednesday 6th June 2018 at 10.00am
Energy & Utility Skills, Friars Gate, 1011 Stratford Road, Shirley.**

1. Attendance/Apologies.

Reuben Smith	SWAT Gas (Chair)
Ian Moss (IM)	Energy & Utility Skills (Secretariat)
Malcolm Greetham (MG)	Energy & Utility Skills
Bruce Bennett (BB)	Gas Safe Register
Paul Smoker (PS)	Knowhow
Tony Hopton (TH)	Home Serve
Bill Dyer (BD)	T Brown Group
Michael Ovenden (MO)	Domestic Gas Services
Neill Ovenden (NO)	Domestic Gas Services
John Forest (JF)	GATC
Dave Chinn (DC)	Cadent
Steve Hughes (SH)	Cadent
James McConnell (JMc)	Brookhouse Training
Andy Cartidge (AC)	National Grid Metering
Steve Mullin (SM)	The AA
Laurah Hutchinson-Strain	HHIC
Joe Beesley	Fusion
Stephen Simcott (SS)	Scottish Power

Apologies

Mick Hallam	Royal Mail Property & Facilities Solutions
Ben Kutcha	Quantic Corporation
Andy Brewer	ENGIE
Paul Garside	Sodexo

2. Minutes from previous GILG meeting (06.06.18)

The minutes from the previous meeting were reviewed and agreed.

3. ACS Entry Routes and Changeover Requirements

IM/MG presented the revised version of Guidance Note 8 to the group and explained the reasons for the significant changes to the document. In summary the changes are targeted at new entrants who join the gas industry via the shortest route and then expand their scope of work on the Gas Safe Register without always gaining the necessary work experience.

The group tended to agree in principle with the proposal but questioned the fact that the revised guidance note lacked the necessary detail for ACS/Training Centres to be able to successfully implement the guidance. The 'learning bridges' need to be quantified with specific learning packages. There also needs to be clarification if the revised guidance intends the 'learning bridges' to be delivered against the IGEM/IG/1 standard. The group also pointed out that centres offering training for registered engineers wishing to extend their scope would need to be instructed to the types of facilities they require and the necessary practical provisions. It cannot be simply assumed that all centres offering upskilling training are also approved for new entrants and therefore comply to IGEM/IG/1, therefore the transition to the new guidance may require significant adjustment and cost to enable centres to comply.

The following issues were recorded for discussion at the next SCF and SMB:

- Guidance on content and delivery
- Is the audit process out or in scope of IGEM/IG/1?
- Will there be additional costs for the learners?
- Training facility requirements.
- Is the proposed implementation date of the 1st October achievable?
- Is there going to be additional guidance provided?

Action IM: Raise issues/concerns at the SCF and SMB meetings.

4. IGEM/IG/1

4.1. Implementation Process

IM updated the group on the implementation process, all Recognisers of Training that are known to IGEM have received their initial audit and will receive a second audit during 2018. This also includes a number of independent training providers. All training providers that provide training for new entrants onto the Gas Safe Register should be working to IGEM/IG/1. There will be a concerted effort to produce increase communication with prospective training providers and potential learners wishing to join the Gas Safe Register.

4.2. IGEM/IG/1 Governance

IM notified the group that the 'Governance' of IGEM/IG/1 is to be continued to be developed with the current registered Recognisers of Training. The next steps are to produce an Operations Document for use by all Recognisers of Training and Independent Training providers. The SMB has also formally appointed IGEM to provide Governance of the implementation of IGEM/IG/1.

4.3. Gas Engineering Training Inquiry

This government inquiry is being facilitated by Policy Connect and further to over 50 interviews with representatives from the Gas Utilisation Industry and several meetings with an industry panel and MP's Barry Sheerman and Luke Pollard the recommendations are being compiled by Policy Connect. The target date for the launch of the recommendations is to be September 2018.

The outcomes of the inquiry will also take into consideration the work carried out via the implementation of IGEM/IG/1.

5. Standards Consultation Forum - update.

The following revised standards are being considered in relation to their impact on the MoGS criteria, the review period will run to the 30th September 2018 and will be subject to discussions at a Technical Working Group.

5.1. ISU 076: UKLPG Codes of Practice 24 Part 3 – 2017 use of LPG for Commercial Events, Street Food and Mobile Catering.

Affected ACS assessments CoNGLP1 CMC non-domestic changeover to LPG mobile catering.

5.2. ISU 077: UKLPG Codes of Practice 1 Part 1 – 2017 Bulk Storage at Fixed Installations Design, Installation and operation of vessels located above ground.

Affected ACS assessments include VEPLP1 and VESLP2

5.3. ISU 078: Amendments to the Domestic Building Services Compliance Guide – 2018 – England.

Following a review of the information there are no expected changes to the ACS assessments.

5.4. ISU 079: Amendments to the Gas Safety (Installation and Use) Regulations 2018.

Affected ACS assessments include CCN1, CCLP1 and CCCN1

5.5. ISU 080: The Gas Industry Unsafe Situations Procedure – IGEM/G/11

Affected ACS assessments include 'Cores' and Changeovers with regard to REG 26 & 36.

5.6. IGEM/UP/17: The SCF to review to ensure that training and assessment criteria adequately cover the clauses surrounding new appliances installed on existing shared flues. The standard is currently being reviewed and will be hopefully be published later in the year.

5.7. Safe Electrical Isolation.

IM reminded the members of a proposal to include Safe Electrical Isolation in the MoGS criteria. This subject has now been discussed many times with a firm outcome being achieved that Safe Electrical Isolation will not be included in the matters of Gas Safety criteria. However, through further discussions the Technical Bulletin on Safe electrical isolation has been re-published by Gas Safe Register. It has also been agreed that the item would be left on the agenda for further discussion in that Safe Electrical isolation should be included in the training specifications for new entrants.

5.8. CMA3.

A number of Certification Bodies have applied to extend their scope for CMA3, there have been a few minor issues with the criteria highlighted by UKAS and once these are amended then there should be no reason for the extension to scope be granted.

6. Member's items.

6.1. Trailblazer Standards (Paul Smoker)

Paul provided an update to their apprenticeship programme in that they have apprentices on programme and expect them to complete by the end of the year. BPEC have been appointed as the End Point Assessment organisation.

6.2. HTR1, HTRLP2 and CoNGLP1 (LAV). (Neill Ovenden)

Neill submitted a proposal to amalgamate the above ACS criteria, it will not however, remove the assessment categories as standalone ACS assessments. The proposal will be discussed at the technical Working Group to establish how the criteria will meet the requirements of HTRLP2 should the candidate only hold CCN1, HTR1 plus the LPG changeover.

Action MG: to discuss the proposal with the Technical Working Group.

7. Standard Setting Body (SSB) post April 2019.

Energy & Utility Skills currently facilitates and manages the SSB and is funded from Gas Safe Register revenue, via a contract between Capita and Energy & Utility Skills which expires on 31st March 2019. Post April 2019 a Procurement exercise will be facilitated by Capita or any new provider of the Gas Safe Register to appoint an organisation to facilitate and manage the Standard Setting Body. However, to ensure

continuity of service, the provider post April 2019 and Energy and Utility Skills have been asked to extend the current contract by 12 months to March 2020.

To prepare for the SSB procurement exercise, the SCF are to establish the key tasks and responsibilities for the SSB moving forward. The GILG have been invited to comment on the initial draft.

Action IM: to circulate draft document for comment by the GILG members

8. Job Practice Analysis (ACS scheme).

Having produced a proposal that includes all four core competences and the appropriate changeovers, and the subsequent discussions with the SCF, it is now the responsibility of the Standards Development Unit i.e. Malcolm Greetham to provide amended criteria for sign-off by the SCF and SMB. This will need to include the writing of the amended criteria and associated practical provisions. An important aspect of this is to provide UKAS with a rationale to why changes have been made and therefore engage with UKAS prior to implementation.

9. AOB

Date of next meetings: to be held at EU Skills, Friars Gate, 1011, Stratford Road, Shirley, B90 4BN.

Wednesday 12th September 2018

Wednesday 5th December 2018