

**Standards Consultation Forum**  
**Notes and Actions**  
**Wednesday 21<sup>st</sup> March 2018 at 10.00am**  
**IGEM, IGEM House, High Street, Kegworth,**  
**Derbyshire DE74 2DA.**

**1. Attendance**

Trevor Smallpeice (TS)	TS Enterprises (Chair)
Ian Moss (IM)	Energy & Utility Skills (Secretariat)
Malcolm Greetham (MG)	Energy & Utility Skills
Bruce Bennett (BB)	Gas Safe Register
Steve Smith (SS)	Certification Bodies
Graeme Dryden (GD)	APHC
Tony Gannon (TG)	Plumbers Teachers Association
Dave Thorley (DT)	Cadent
Peter Fawbert (PF)	LBF
Richard Hakeem	UKLPG
John Dunn (JD)	Gas Teachers Association
Steve Hearne (SH)	British Gas

**Apologies**

Richard Harper	GCS Moderation group
Ross Anderson	ICOM
Reuben Smith	GILG (Chair)
Barry Mathews	OPGO
Chris Ganderton	Gas Teachers Association
Neil Macdonald	HHIC
Peter Hurst	IGEM
Gavin Jones	BSI
David Reid	NCC
Duncan Wilson	SNIPEF
Dave Bendle	British Gas

**2. Minutes from previous SCF meeting (29.11.18).**

The minutes from the previous meeting were reviewed and agreed.

**3. Standard Setting Body****3.1. Future of the Standard Setting Body (SSB) post April 2019.**

Energy & Utility Skills currently facilitates and manages the SSB and is funded from Gas Safe Register revenue, via a contract between Capita and Energy & Utility Skills which expires on 31<sup>st</sup> March 2019. Post April 2019 a Procurement exercise will be facilitated by Capita or any new provider of the Gas Safe Register to appoint an organisation to facilitate and manage the Standard Setting Body. However, to ensure continuity of service, Capita and Energy and Utility Skills have been asked to extend the current contract by 12 months to March 2020, with the contract to be migrated to the new provider if Capita are not awarded the new contract.

To prepare for the SSB procurement exercise, the SCF are to establish the key tasks and responsibilities for the SSB moving forward. From the discussions from the group the following matters were raised:

- The current resource of two FTEs is not sufficient to make significant changes to the current routes to registration e.g. ACS.
- The additional responsibility for training i.e. IGEM/IG/1 has increased the scope of work as it was not included in the original SSB work schedule.

- The original work schedule did not include all routes to registration e.g. Framework Qualifications and Group Competence Scheme.
- Responsibility for processes that manage the extension to the scope of work for the Gas Safe registered engineers.
- Facilitate the Gas Industry Liaison Group, originally facilitated by Energy & Utility Skills, this function was not originally part of the SSB.

Actions/Suggestion for the SMB:

- Include Training i.e. IGEM/IG/1 as part of the SSB scope.
- Include all routes to registration e.g. framework qualifications and GCS.
- Agree scope of SSB i.e. SMB. SCF etc.
- Strategy document to what the SSB wants to achieve.
- Increase in the flexibility of the funding i.e. additional funding available for specific projects.

It was agreed that representatives from the SCF would raise the above actions/suggestions at the next SMB (28/03/18).

**Action IM/TS/SS/GD: raise the above actions/suggestions at the next SMB (28.03.18)**

### **3.2 Standard Consultation Forum: Terms of Reference**

To support the activities listed in 3.1 it was agreed by the group that the Terms of Reference for the SCF would be reviewed. The group are to provide comments to IM by **Friday 20<sup>th</sup> April 2018**.

**Action IM: Circulate Terms of Reference for the SCF for comment.**

**Action SCF members: provide feedback on the current Terms of reference for the SCF to IM by Friday 20<sup>th</sup> April 2018.**

### **4. Eligibility to undertake ACS – Category 1, 2, and 3 proposals**

SS presented a revised paper outlining a proposal that will restrict the movement of newly qualified operatives with less than six months experience. The eligibility for operatives applying for ACS assessments will be documented in the Operations document but will also align to the requirements of IGEM/IG/1. It is not intended to restrict operatives to practice but to ensure that they receive the correct quality/duration of training and gain the appropriate level of work experience.

Further to detailed discussions, changes were made to the document and it was agreed that the proposal would be submitted to the SMB for ratification and subsequent implementation. It is believed that a three-month implementation period would be required by the CBs and this would therefore allow for further adjustment of the process.

**Action IM: circulate paper for information and comment.**

**Action IM: present at the next SMB meeting (28.03.18)**

### **5. Standards update**

#### **5.1. IGEM**

See IGEM paper IGEM/TSP/18/088:

**Recognition of Training:** The paper provides a summary of the meeting which took place with the Recognisers of Training on Thursday 8<sup>th</sup> February 2018 at IGEM. The significant issue to report is that there is a need to agree the final implementation dates. The following were proposed and agreed by the SCF members (present at the meeting):

- IGEM/IG/1 to be implemented by 1<sup>st</sup> October 2017 i.e. all learners joining training programmes after this date that lead to Gas Safe registration should comply with IGEM/IG/1.
- All Training programmes with a delivery start date **prior** to the 1<sup>st</sup> October should be completed by 1<sup>st</sup> October 2018.

These proposals are to be submitted to the SMB for ratification.

#### **Action IM: submit the above proposals to the SMB for Ratification**

##### **LP Supply pressure working group:**

The working group is still working towards a solution to the issues surrounding the perceived low pressure at the ECV and in particular the supply to modern day boilers. It was pointed out that when the parameters for supply pressures were agreed the demand for appliances was different to the demands of today.

The working group will commence discussions and provide feedback to industry in due time.

Peter Hurst provided a list of the IGEM standards under review. (see attached).

#### **6. Standards Consultation Forum - update.**

The following revised standards are being considered in relation to their impact on the MoGS criteria and will be discussed at the Technical Working Group.

##### **6.1. ISU 076: UKLPG Codes of Practice 24 Part 3 – 2017 use of LPG for Commercial Events, Street Food and Mobile Catering.**

The TWG to review to ensure the MoGS criteria is fit for purpose.

##### **6.2. ISU 077: UKLPG Codes of Practice 1 Part 1 – 2017 Bulk Storage at Fixed Installations Design, Installation and operation of vessels located above ground.**

The TWG to review to ensure the MoGS criteria is fit for purpose.

##### **6.3. ISU 078: Amendments to the Domestic Building Services Compliance Guide – 2018 – England.**

The TWG to review to ensure the MoGS criteria is fit for purpose.

##### **6.4. ISU 079: Amendments to the Gas Safety (Installation and Use) Regulations 2018.**

The TWG to review to ensure the MoGS criteria is fit for purpose.

##### **6.5. ISU 080: The Gas Industry Unsafe Situations Procedure – IGEM/G/11**

The TWG to review to ensure the MoGS criteria is fit for purpose.

##### **6.6. IGEM/UP/17: The SCF to review to ensure that training and assessment criteria adequately cover the clauses surrounding new appliances installed on existing shared flues.**

##### **6.7. HTR1, HTRLP2 & CONGLP1 (LAV).**

A proposal from the GILG is under consideration to amalgamate the above ACS criteria, it will not however, remove the assessment categories as standalone ACS assessments.

##### **6.8. CMA3.**

A number of the Certification Bodies have applied to extend their scope for CMA3, there have been a few minor issues with the criteria highlighted by UKAS and once these are amended then there should be no reason for the extension to scope be granted.

##### **6.9. Safe Electrical Isolation.**

MG reminded the members of a proposal to include Safe Electrical Isolation in the MoGS criteria. This subject has now been discussed many times without a firm outcome being achieved. However, through further discussions the Technical Bulletin on Safe electrical isolation has been re-published by Gas Safe Register. It has also been agreed that the item would be left on the agenda for further discussion.

#### **7. IGEM/IG/1: update**

##### **7.1. Implementation process**

IM updated the group on the implementation process, all Recognisers of Training that are known to IGEM have received their initial audit and will receive a second audit during 2018. This also includes a number of independent training providers. As discussed in item 5 of these notes, all training providers that provide training for new entrants onto the Gas Safe Register should be working to IGEM/IG/1. There will be a concerted effort to

produce increase communication with prospective training providers and potential learners wishing to join the Gas Safe Register.

**7.2. Governance**

IM notified the group that the 'Governance' of IGEM/IG/1 is to be continued to be developed with the current registered Recognisers of Training. The next steps is to produce an Operations Document for use by all Recognisers of Training and Independent Training providers. The SMB has also formally appointed IGEM to provide Governance of the implementation of IGEM/IG/1.

**7.3 Gas Engineering Training Standards Inquiry (GETSI)**

This government inquiry is being facilitated by Policy Connect and further to over 50 interviews with representatives from the Gas Utilisation Industry and several meetings with an industry panel and MP's Barry Sheerman and Luke Pollard the recommendations are being compiled by Policy Connect. The target date for the launch of the recommendations is to be September 2018.

The outcomes of the inquiry will also take into consideration the work carried out via the implementation of IGEM/IG/1.

**8. SCF working group – ACS Re-assessment**

Having produced a proposal that includes all four core competences and the appropriate changeovers, and the subsequent discussions with the SCF, it is now the responsibility of the Standards Development Unit i.e. Malcolm Greetham to provide amended criteria for sign-off by the SCF and SMB. This will need to include the writing of the amended criteria and associated practical provisions. An important aspect of this is to provide UKAS with a rationale to why changes have been made and therefore engage with UKAS prior to implementation.

**9. Other items**

**TS:** raised the recent launch of the 'First Installer Group' by the EUA with the group, Trevor had concerns that this is another installer group that would duplicate the effort of the GILG, LBF and SCF. The group agreed to liaise with Neil Macdonald from the HHIC i.e. part of the EUA group and therefore ensure that the two groups complement each other rather than duplicate effort.

**Date of next meetings: to be held at Energy & Utility Skills, Friars Gate, 1011, Stratford Road, Shirley, B90 4BN.**

**Wednesday 13<sup>th</sup> June 2018**

**Wednesday 19<sup>th</sup> September 2018**

**Wednesday 12<sup>th</sup> December 2018**