

**Standards Consultation Forum  
Notes and Actions  
Wednesday 19<sup>th</sup> September 2018 at 10.00am  
Energy & Utility Skills, Friars Gate, 1011, Stratford Road, B90 4BN**

**1. Attendance**

Trevor Smallpeice (TS)	TS Enterprises (Chair)
Ian Moss (IM)	Energy & Utility Skills (Secretariat)
Malcolm Greetham (MG)	Energy & Utility Skills
Bruce Bennett (BB)	Gas Safe Register
Richard Payne (RP)	Certification Bodies
Tony Ganner (TG)	Plumbers Teachers Association
David Whitehead (DW)	NCC
Martin Raine (MR)	SNIPEF
Dave Bendle (DB)	British Gas
Neil Macdonald (NM)	HHIC
Joanne Bone (JB)	IGEM
Peter Hurst (PH)	IGEM
Barry Mathews (BM)	OPGO
Paul Todd (PT)	Advanti Gas

**Apologies**

Reuben Smith	GILG (Chair)
Chris Ganderton	Gas Teachers Association
Peter Fawbert	LBF
Dave Thorley	Cadent
Richard Hakeem	UKLPG
Richard Harper	GCS Moderation group
Harriet Galer	ICOM
Graeme Dryden	APHC
Duncan Wilson	SNIPEF

**2. Minutes from previous SCF meeting (13.06.18).**

The minutes from the previous meeting were reviewed and agreed.

**Note 1 (AOB):**

**BM:** tabled a proposal at the previous meeting regarding the process involved with Registered engineer's access to standards, the original proposal was to increase the subscriptions to all engineers and in doing so provide access to standards to all Gas Safe registered engineers. This did not happen as at the time as Capita were unable to put up subscriptions. However, as the running of the Gas Safe Register is currently going through a procurement process, it was suggested that HSE are contacted to see if the original proposal could be included in the new agreement with the provider post March 2019.

**Action TS:** to contact HSE requesting for the above proposal to be considered by the HSE.

**3. Standard Setting Body**

**3.1. Future of the Standard Setting Body (SSB) post April 2019.**

Energy & Utility Skills currently facilitates and manages the SSB and is funded from Gas Safe Register revenue, via a contract between Capita and Energy & Utility Skills. This contract expires on 31<sup>st</sup> March 2019. HSE intend to instruct the provider post March 2019 to put in place a new agreement with Energy & Utility Skills for one year. During the additional year the provider for the Gas Safe Register will run a procurement exercise for the running of the Standard Setting Body.

To prepare for the SSB procurement exercise, the SCF are to be given the opportunity to establish the key tasks and responsibilities for the SSB moving forward. IM agreed to re-circulate the latest version of the SSB Specification and to arrange a workshop for Wednesday 24<sup>th</sup> October 2018.

**Action SCF members: provide feedback to Ian Moss on the SSB strategy document by Tuesday 16th October 2018.**

**Action IM: arrange Workshop for Wednesday 24<sup>th</sup> October 2018.**

#### **4. ACS Entry Routes and Changeover requirements**

IM circulated the revised version of Guidance Note 8 version 6 to the group and explained the reasons for the significant changes to the document. In summary the changes are targeted at new entrants who join the gas industry via the shortest route and then expand their scope of work on the Gas Safe Register via ACS without always gaining the necessary work experience.

TS raised concerns regarding line 2 of the document in that it stated that candidates holding a recognised gas qualification as listed on Guidance note 8 appendices 1 wishing to extend their range of work within the same sector will be required to carry out training prior to assessment.

DB also raised a query regarding line 3 of the document in that it stated that candidates holding an existing ACS but wished to extend their range within the same sector would be required to carry out training prior to assessment.

After lengthy discussions it was agreed by the group that TS would issue a proposal and rationale for the SMB (26.09.18) to consider.

In addition to the above Peter Hurst previously suggested that this significant change should be communicated to Gas Safe Registered engineers via the Registered Gas Engineer magazine. IM and TS will provide a draft article once Guidance Note 8 is finalised.

**Action TS: present change proposal at the next SMB meeting (26.09.18).**

**Action IM/TS: look to writing an article for the registered Gas Engineer magazine.**

#### **5. Standards update**

##### **5.1. IGEM**

Peter Hurst presented on behalf of IGEM the following paper: IGEM paper IGEM/TSP/18/29.

The paper provides a list of IGEM standards being currently in review:

#### **6. Standards Consultation Forum - update.**

The following revised standards are being considered in relation to their impact on the MoGS criteria and will be discussed at a Technical Working Group and subsequently issued on the MoGS disc (30<sup>th</sup> September 2018):

##### **6.1. ISU 076: UKLPG Codes of Practice 24 Part 3 – 2017 use of LPG for Commercial Events, Street Food and Mobile Catering.**

Affected ACS assessments CoNGLP1 CMC non-domestic changeover to LPG mobile catering.

##### **6.2. ISU 077: UKLPG Codes of Practice 1 Part 1 – 2017 Bulk Storage at Fixed Installations Design, Installation and operation of vessels located above ground.**

Affected ACS assessments include VESLP1 and VESLP2.

##### **6.3. ISU 078: Amendments to the Domestic Building Services Compliance Guide – 2018 – England.**

Following a review of the information there are no expected changes to the ACS assessments.

**6.4. ISU 079: Amendments to the Gas Safety (Installation and Use) Regulations 2018.**

Affected ACS assessments regarding regulation 26 (9) include CCN1, CCLP1 and CCCN1.

**6.5. ISU 080: The Gas Industry Unsafe Situations Procedure – IGEM/G/11**

Affected ACS assessments include 'Cores' and Changeovers regarding REG 26 & 36.

**6.6. IGEM/UP/17:** The SCF to review IGEM/UP/17 to ensure that training and assessment criteria adequately covers the clauses surrounding new appliances installed on existing shared flues. The standard is currently being reviewed and will be published later in the year.

**6.7. HTR1, HTRLP2 & CONGLP1 (LAV).**

A proposal from the GILG is under consideration to amalgamate the above ACS criteria, it will not however, remove the assessment categories as standalone ACS assessments. The proposal will be discussed at a Technical Working Group to establish how the criteria will meet the requirements of HTRLP2 should the candidate only hold CCN1, HTR1 plus the LPG changeover.

**6.8. CMA3.**

Several of the Certification Bodies have applied to extend their scope for CMA3 and have been successful.

**6.9. Safe Electrical Isolation**

IM reminded the members of a proposal to include Safe Electrical Isolation in the MoGS criteria. This subject has now been discussed many times without a firm outcome being achieved. However, through further discussions the Technical Bulletin on safe electrical isolation has been updated and re-published by Gas Safe Register. However, the SMB agreed for the subject to be included in the discussions at the next Technical Working Group to see how criteria could be included in the MoGS. It was stressed, however, that the criteria need to be 'Safe Electrical Isolation' and NOT detailed electrical testing. It was also noted that safe electrical isolation would also be included in all training programmes for new entrants joining the gas utilisation industry.

**Action MG: circulate safe electrical 'Best Practice Guide '.**

**6.10. CoP 306**

David Whitehead provided an update regarding CoP 306 in that it may be withdrawn should BSI agree to include the content in BS 5482. This work will require a business case, and should BSI decide not to extend the scope of BS 5482 then UKLPG will look to include the criteria in an UKLPG code of practice.

**Action DW and RH to provide updates at the next SCF meeting.**

**6.11. Frozen Condensate**

Neil Macdonald (see attached paper) updated the group regarding issues raised by regarding Frozen Condensate pipes. Issues seem to be due to poor installations i.e. incorrect size of pipe and insufficient insulation of the condensate pipe. Neil had asked the question to whether additional training could be included in the IGEM/IG/1 training specification. Also, condensates pipes are included in the Matters of Gas Safety criteria, so there may be scoping to see if that criteria could be revised to ensure correct installation practices are assessed.

IM/MG are to discuss the paper and the likely training and assessment requirements and provide a proposal for the SCF to provide feedback.

**Action IM: liaise with HHIC to agree next steps.**

**7. IGEM/IG/1: update**

**7.1. IGEM Governance (Ian Moss).**

PH updated the group regarding the governance of IGEM/IG/1 in that there are 12 registered 'Recognisers of Trainers' that have received a Stage 1 audit. Moving forward a Stage 2 audit will be completed over the coming

months. There are still several Recognisers of Trainers who have not provided IGEM with a list of their approved providers and until such time they cannot be added to the Energy & Utility Skills website.

#### **7.2. LPG Training Specification (Ian Moss)**

IM updated the group regarding the draft LPG training specification which has been circulated for comment. The intention is to allow groups from the LPG industry to discuss the content of the specification within their own organisations/groups and feed those comments at a workshop to be facilitated by Energy & Utility Skills. Representatives of the SCF are requested to forward the specification to all interested parties.

Energy & Utility Skills have arranged a workshop on **Thursday 29<sup>th</sup> November 2018**, venue to be confirmed.

**Action IM: arrange LPG training workshop.**

#### **7.3 Gas Engineering Training Standards Inquiry (GETSI)**

This government inquiry is being facilitated by Policy Connect and included interviews and panel meetings. The next steps are for Policy Connect to issue recommendations, this is likely to be in September 2018. The outcomes of the inquiry will also take into consideration the work carried out via the implementation of IGEM/IG/1.

#### **8. SCF working group – ACS Re-assessment**

Having produced a proposal that includes all four core competences and the appropriate changeovers, and the subsequent discussions with the SCF, it is now the responsibility of the Standards Development Unit to provide amended criteria for sign-off by the SCF and SMB. This work is progressing, but not as quick as members of the SCF would like. To discuss the work required and necessary support to complete the work it was agreed that a meeting would be held with Trevor Smallpeice, Richard Harper, Martin Lyth, Malcolm Greetham and Ian Moss.

**Action IM: arrange meeting as required.**

#### **9. Other items**

**TS: requested an action log to be added to the SCF notes and actions.**

**BM: Requested a point of contact for instances where Gas Safe Registered engineers identify issues relating to gas supplies into a property e.g. built over gas services, faulty regulators etc.**

**Action MG: raise enquiry at the next MAMCoP meeting.**

**Date of next meetings: to be held at Energy & Utility Skills, Friars Gate, 1011, Stratford Road, Shirley, B90 4BN.**

**Wednesday 12<sup>th</sup> December 2018**

<b>Agenda Item</b>	<b>Actions meeting 37</b>	<b>By</b>	<b>Status</b>
Note 1 (AOB)	Contact HSE requesting for the above proposal to be considered by the HSE.	TS	Open
3.1	Provide feedback to Ian Moss on the SSB strategy document by Tuesday 16th October 2018.	SCF members	Open
4	Present change proposal to GN8 at the next SMB meeting (26.09.18).	TS	Open
4	Write an article for the Registered Gas Engineer magazine.	TS/IM	Open
6.9	Circulate safe electrical 'Best Practice Guide 'to the SCF members	MG	Open
6.10	Provide updates regarding the revision of BS 5482 at the next SCF meeting	DW & RH	Open
6.11	Liaise with HHIC regarding issues with 'Frozen Condensate and agree next steps.	IM/NM	Open
7.2	Arrange LPG training workshop.	IM	Open
8	Arrange meeting to discuss next steps regarding the implementation of the SCF re-assessment proposal	IM	Open
AOB - BM	Raise issue surrounding the provision of a single point of contact for instances where Gas Safe Registered engineers identify issues relating to gas supplies into a property e.g. built over gas services, faulty regulators etc.	MG	Open