

**Standards Consultation Forum
Notes and Actions
Wednesday 12th December 2018 at 10.00am
Energy & Utility Skills, Friars Gate, 1011, Stratford Road, B90 4BN**

1. Attendance

Trevor Smallpeice (TS)	TS Enterprises (Chair)
Ian Moss (IM)	Energy & Utility Skills (Secretariat)
Malcolm Greetham (MG)	Energy & Utility Skills
Bruce Bennett (BB)	Gas Safe Register
Richard Payne (RP)	Certification Bodies
Steve Mulvany (SM)	Awarding Bodies
Tony Ganner (TG)	Plumbers Teachers Association
David Whitehead (DW)	NCC
Martyn Raine (MR)	SNIPEF
Dave Bendle (DB)	British Gas
Neil Macdonald (NM)	HHIC
Joanne Bone (JB)	IGEM
Gavin Jones (GJ)	BSI
Richard Hakeem (RH)	UKLPG
Graeme Dryden (GD)	APHC
Chris Ganderton (CG)	Gas Teachers Association
Martin Garbutt (MGa)	LBF

Guests

Mike Morris Consultant

Apologies

Reuben Smith	GILG (Chair)
Peter Fawbert	LBF
Dave Thorley	Cadent
Richard Harper	GCS Moderation group
Harriet Galer	ICOM
Duncan Wilson	SNIPEF
Peter Hurst	IGEM
Barry Mathews	OPGO

2. Minutes from previous SCF meeting (19.09.18).

The minutes from the previous meeting were reviewed and agreed.

Note 1 (AOB):

BM: tabled a proposal at the previous meeting regarding the process involved with Registered engineer's access to standards, the original proposal was to increase the subscriptions to all engineers and in doing so provide access to standards for all Gas Safe registered engineers. This did not happen as at the time as Capita were unable to put up subscriptions. It was agreed to leave on the agenda and raise with Gas Safe Register and HSE at the next SMB (16.01.19).

Action TS/IM: Raise query at the next SMB meeting (16.01.19)

Note 2 (Item 4)

There is an outstanding action on TS and IM to write an article for the Registered Gas Engineer magazine regarding the changes to GN8, it was agreed this would be completed once the final version was agreed.

It was also agreed that the SCF would have an agenda item to agree articles for the future publications to outline the activities being carried out by the SCF. It was also noted that the writing of articles could be shared amongst the group.

Note 3 (Item 6.10)

David Whitehead provided an update regarding CoP 306 in that it may be withdrawn should BSI agree to include the content in the replacement standard for BS 5482. Whereas, the installation of tanks may be covered in BS 1949, the maintenance criteria will need to be included in the new standard replacing BS 5482. Should the criteria fail to be included than UKLPG will provide a backstop.

Action DW: Discuss issues with the GSE 24 committee.

Note 4 (AOB)

BM: Requested a point of contact for instances where Gas Safe Registered engineers identify issues relating to gas supplies into a property e.g. built over gas services, faulty regulators etc.

Action MG: Raise query at the next MAMCoP meeting.

3. Standard Setting Body

3.1. Future of the Standard Setting Body (SSB) post April 2019.

Energy & Utility Skills currently facilitate and manages the SSB, this activity is funded from Gas Safe Register revenue, via a contract between Capita and Energy & Utility Skills. This contract is due to expire on 31st March 2019. Energy & Utility Skills have been asked to extend the current contract for a 12-month period up to the 31st March 2020. Post April 2019 a Procurement exercise will be facilitated by Capita to appoint an organisation to facilitate and manage the Standard Setting Body from 1st April 2020 for a four-year period. To assist with the process IM suggested that representatives from the SCF represent industry on the decision panel. This would need to be agreed by the SMB. However, it was suggested that members of the SCF wishing to be involved in the process are to write to the Chair of the SCF (Trevor Smallpeice), with a brief description to why they should be included. Should it be agreed for industry to set up a decision panel then guidance to how this would work will be required from Capita, who will be running the procurement process.

Action All: Send nominations to TS regarding SSB decision panel.

4. ACS Entry Routes and Changeover requirements

IM updated the group regarding the implementation of GN8. IM went on to say that there has been a challenge regarding the content of GN8 from Trevor Smallpeice. Following discussions with the SMB it has been agreed that a review meeting will be held with Industry representatives from the GILG, SCF and Awarding Body Committee. The meeting has been arranged for Tuesday 8th January 2019. Also, issues have been raised from a training centre's perspective, the view is that there needs to be additional guidance to ensure ACS/Training centres are working consistently when providing training for candidates who are extending scope and range of their gas safe registrations.

Action IM: Send invite to interested parties for the GN8 review meeting planned for 8th January 2019.

5. Standards update

5.1. IGEM (Jo Bone)

JB provided a list of standards that are will be reviewed in 2019 (please note the dates are forecasts):

IGEM/UP/1- draft after comment- Q1 2019
IGEM/UP/1A – draft after comment- Q1 2019
IGEM/UP/1B – Q2 2019
IGEM/UP/1C- Q2 2019
IGEM/UP-2- Q1 2019
IGEM/UP/7- Q1-2019
IGEM/UP/9 - draft for comment Q12019
IGEM/UP/12 Q1 2019
IGEM/UP/16 - draft for comment Q1 2019
IGEM/UP/18 - Q1 2019
IGEM/UP/20 - Q3 2019
IGEM/G/1 – Q1 2019

IGEM/G/5 - draft for comment Q1 2019
IGEM/G/6 - draft for comment - Q1 2019
IGEM/G/8 - Q4 2019

5.2. BSI (Gavin Jones)

GJ provided an update of the standards that are under review by BSI in the downstream gas sector (see attached presentation). Also, please find below a link to the BSI website for Standards Development:

<https://standardsdevelopment.bsigroup.com/>

Action IM: Write to the standard setters i.e. BSI, IGEM and UKLPG for standard updates prior to the SCF meetings.

6. Qualification Products Development Projects

Mike Morris updated the meeting regarding the Qualification Product Development project he is carrying out on behalf of Energy & Utility Skills. Following the changes to the NOS for the Gas engineering qualifications in 2017, Mike is carrying out a project to amend the products i.e. qualifications to be in line with the changes to the NOS. Funded by Skills Development Scotland and managed by SQA, the project is due to finish by the end of January 2019. Mike is looking for volunteers to assist with the changes of the product and would welcome representatives from a Training and Assessment background. To assist with the project SQA will provide training for individuals to learn Credit and Levelling.

Action MM. Circulate report regarding changes to the products to the SCF members for sign-off.

Action SCF: Sign-off final changes.

GD raised the issue that qualifications for wet central heating should be importing the NOS from Building Services and that there should not be two separate NOS for wet central heating.

Action MM/MR: Liaise with SQA (Peter Aird) to ensure there is no duplication.

7. Standards Consultation Forum - update.

The following revised standards are being considered in relation to their impact on the MoGS criteria, the review period will run from 1st January 2019 to the 31st August 2019 and will be subject to discussions at the SCF and TWG:

7.1. ISU 082: IGEM/GM/7A: Electrical connections for gas metering equipment.

7.2. ISU 083: IGEM/GM/7B: Hazardous area classification for gas metering equipment.

7.3. ISU 084 UK:PG CoP 25: 2018: LPG Central Storage and Distribution Infrastructure for Multiple Consumers.

7.4. ISU 085: IGEM/UP/11: Gas for Educational establishments.

7.5. ISU 086 IGEM/UP/17: Edition 2 Shared chimney and flue systems for domestic gas appliances.

7.6. Pre-requisites

MG notified the group of a draft paper (see attached) that outlines the necessary pre-requisites for ACS Cores and other ACS elements. The paper requires further discussion and will be discussed at future meetings of the SCF and TWG.

7.7. Safe Electrical Isolation.

IM reminded the members of a proposal to include Safe Electrical Isolation in the MoGS criteria. This subject has been discussed many times without a firm outcome being achieved. However, the SMB agreed for the subject to be included in the discussions at the Technical Working Groups to see how criteria may be included in the MoGS. It was stressed, however, that the criteria needs to be 'Safe Electrical Isolation' and NOT detailed electrical testing. It was also noted that safe electrical isolation could be included as pre-requisite to ACS by including criteria in the appropriate training specifications, irrespective of inclusion in MoGS. The group felt that including safe electrical isolation as part of the MoGS may create a precedent, as other non-MoGS criteria may have to be included. After lengthy discussions it was agreed that a proposal would be tabled at the next SMB and be discussed at the next SCF.

Action MG: Present proposal at the next SMB and SCF meetings.

7.8. CoP 306

See Note 3

7.9. Commercial Catering Canopy Testing procedure

IM notified the group that a paper had been presented at the GILG regarding the testing procedures for Commercial Catering Canopies. Further to discussions by the group it was agreed that the SCF would provide feedback on the paper direct to IM.

Action ALL: Provide feedback to IM on the attached paper by Friday 18th January 2019.

7.10. Frozen Condensate

Neil Macdonald updated the group regarding issues raised by regarding Frozen Condensate pipes. Issues seem to be due to poor installations i.e. incorrect size of pipe and insufficient insulation of the condensate pipe.

MG was asked to consider the inclusion of frozen condensate in the MoGS.

Action MG: Provide proposal for the next SCF.

8. IGEM/IG/1: update

8.1. IGEM Governance (Ian Moss).

The governance for the implementation of IGEM/IG/1 continued to be carried out by IGEM. A series of audits will take place over the next twelve-month period. These audits will include both quality system audits held at the Recognisers of Training premises and a sample of audits at the Training Providers premise. Currently one additional audit has been completed with four booked for the new year.

8.2. LPG Training Specification (Ian Moss)

IM notified the group that following a meeting with representatives of the LPG industry the draft LPG training specification is to be revised to meet with industry demands. An initial meeting was held on the 29th November 2018 with a follow up meeting planned for Wednesday 9th January 2019 at the UKLPG offices in Kenilworth.

9. SCF working group – ACS Re-assessment

Following prolonged discussions, a final proposal is to be finalised. To assist this process, several meetings have been held with Malcolm Greetham, Martin Lyth and Richard Harper. The next steps are to finalise the proposal with the SCF working group early in the new year.

Action IM: Arrange meeting as required.

10. Other items

GD: raised an issue regarding the Gas engineering apprenticeship standard in that colleges are offering the gas engineering standard in instances when the candidates are specifically training to be plumbers. The change is largely due to the higher funding and shorter duration times. The outcomes will be candidates wishing to become qualified plumbers will not receive the necessary skills and knowledge. To help move this forward IM agreed to raise the issue at the next SMB meeting (16.01.19)

Action IM: Raise the issue surrounding the Gas engineering apprenticeship being offered to Plumbing apprentices at the next SMB.

Date of next meetings: to be held at Energy & Utility Skills, Friars Gate, 1011, Stratford Road, Shirley, B90 4BN.

Wednesday 27th March 2019

Wednesday 29th June 2019

Wednesday 18th September 2019

Wednesday 11th December 2019

Agenda Item	Actions meeting 37	By
AOB - BM	Raise issue surrounding the provision of a single point of contact for instances where Gas Safe Registered engineers identify issues relating to gas supplies into a property e.g. built over gas services, faulty regulators etc.	MG
Agenda	Actions meeting 38	By
Note 1 (AOB)	Raise query regarding access to standards at the next SMB meeting (16.01.19)	IM
Note 2 (Item 4)	Write an article for the Registered Gas Engineer magazine.	TS/IM
Note 3 (Item 6.10)	Discuss issues regarding the pending withdrawal of Code of Practice 306 with the GSE 24 committee.	DW
Note 4 (Item AOB)	Raise query regarding single point of contact regarding issues concerning gas services in properties at the next MAMCoP meeting.	MG
Item 3.1	Send nominations to TS regarding SSB decision panel.	All
Item 4	Send invite to interested parties for the GN8 review meeting planned for 8th January 2019	IM
Item 5	Write to the standard setters i.e. BSI, IGEM and UKLPG for standard updates prior to the SCF meetings.	IM
Item 6	Circulate report regarding changes to the qualification products in Scotland to the SCF members for sign-off.	MM
Item 6	SCF to sign-off final changes (for the above)	All
Item 6	Liaise with SQA (Peter Aird) to ensure there is no duplication in the NOS for Gas and Plumbing.	MM/MR
Item 7.7	Safe Electrical isolation: present proposal at the next SMB and SCF meetings.	MG
Item 7.9	Provide feedback to IM on the attached 'Commercial Catering Canopy Testing procedure' by Friday 18th January 2019.	All
Item 7.10	Frozen Condensate: provide proposal for inclusion in the MoGS at the next SCF.	MG
Item 9	Arrange SCF re-assessment working group as required.	IM
AOB	Raise the issue surrounding the Gas engineering apprenticeship being offered to Plumbing apprentices at the next SMB.	IM