

Gas Industry Strategic Management Board Chair

The Strategic Management Board is responsible to the Health and Safety Executive (HSE) for ensuring engineers working in the gas utilisation industry are safe and competent.

The Strategic Management Board ensures gas engineers are safe and competent by maintaining the Matters of Gas Safety assessment requirements, covered in the Nationally Accredited Certification Scheme (ACS) and other routes to Gas Safe registration; and maintaining the training requirements, covered in the Standards of Training in Gas Work (IGEM IG/1) and associated IGEM Training Specifications.

We are looking to appoint an independent Chair to the Strategic Management Board for an initial term of two years, which may be extended.

Chair role and responsibilities

- Agree agendas for Strategic Management Board meetings with the Standard Setting Body.
- Chair and facilitate the quarterly meetings of the Strategic Management Board, and any extraordinary meetings as and when they arise, ensuring and monitoring that decisions taken at meetings are implemented.
- Ensure compliance with the Strategic Management Board's terms of reference and governance procedures when ratifying recommendations from the Standards Consultation Forum.
- Encourage participation from all members during the Strategic Management Board meetings.
- Bring impartiality and objectivity to decision-making
- Represent the Strategic Management Board at functions and meetings where required.
- Act as a spokesperson for the Strategic Management Board with key stakeholders.

Personal profile

- The Chair will have held a senior role within their business, preferably at Executive or Board level.
- Previous Chair experience is preferred.
- You will have a background in the gas utilisation industry with knowledge of the Gas Safe Register and ACS.
- Appreciation of the need to adhere to the governance processes.
- Experience of working a wide range of stakeholders including employers and government.
- Willingness to devote the necessary time and effort to fulfil the requirements of the role.

Time commitment

- The Chair will be appointed for an initial term of two years. This term may be extended with the agreement of the Strategic Management Board
- There are four Strategic Management Board meetings per year – held at virtually with at least one face-to-face meeting per year.
- There may be a requirement to periodically attend other meetings with HSE, Gas Safe Register, UKAS, Standard Setting Body and Standards Consultation Forum. Where appropriate these meetings may be conducted virtually.
- It is anticipated that the role requires a time commitment of 6 days per year.

Remuneration

This position is not remunerated.

How to apply

Send your CV together with a covering letter outlining relevant experience against this job specification to [ChairRecruitment@euskills.co.uk].

Closing date for applications is 12 noon on Wednesday 15 February 2023.

Shortlisted candidates will be informed the following week.

Arrangements for shortlisted candidates to discuss the role with a representative from the Standard Setting Body (optional) week commencing 20 February 2023.

Interviews will be held on Tuesday 28 February 2023 in Solihull.

The successful candidate is invited to attend the Strategic Management Board meeting on 22 March 2023 following their appointment as Chair, to be confirmed at an extraordinary meeting of the Strategic Management Board in early March 2023.