

Job Profile

Junior Power Platform Developer

Department	IT
Location	Solihull
Reports to	Business Systems Analyst
Hours	37 hours per week and operationally available to meet company requirements.
Constraints (travel/ base/ working patterns etc)	Office based up to three days per week working from home.
Salary	£30,000 - 35,000 per annum
Date	March 2025

About us

Every day over 67 million people in the UK rely on the energy and utility industries to provide services that are essential to the health, safety and prosperity of every person and business in the UK.

Energy & Utility Skills are at the forefront of bringing our industry leaders together to identify and address the skills challenges our sector faces. We provide membership, assurance, and skills solutions to help employers attract, develop, and maintain a sustained skilled workforce to safeguard the future health, safety and prosperity of every person and business in the UK.

About the role

Energy & Utility Skills offers its services through several technology systems. These include corporate websites, bespoke customer-facing web applications and off-the-shelf systems. With the emergence of new technologies and the ever-increasing importance of cyber-security, we want our technology systems to be managed, maintained, and improved in a controlled way.

The primary responsibilities of the role will be to design, implement and manage solutions using Microsoft Power Platform, including Power Apps, Power Automate, Power BI and the Dataverse.

You will work with the Business Systems Analyst to understand and translate business requirements into solution designs, including conducting thorough testing and validation to ensure alignment with best practice and industry standards.

You will support development of comprehensive documentation including technical specifications and user guides, and support user acceptance testing (UAT).

You will follow application lifecycle management (ALM) processes to ensure developed solutions continue to meet business needs and future demands, including troubleshooting and resolving issues. Staying up to date with the latest features and updates for Microsoft Power Platform technologies will be key.

Additional responsibilities include supporting the IT team in providing technical support to colleagues covering Windows 10/11 systems and the Microsoft Office 365 suite.

You will be expected to manage your workload, working independently and collaboratively, ensuring both immediate priorities and long-term objectives are delivered.

About you

The ideal candidate will have at least 2 years' experience in designing, implementing and managing solutions using Microsoft Power Platform tools.

You will have a strong understanding of UI and UX design principles and be able to communicate with both technical and non-technical language stakeholders.

You will have strong data analytical skills and be experienced in managing relational data, extracting and modelling data, and data visualisation techniques.

You will be familiar with programming and data querying concepts and have experience using data communication and extraction methods such as APIs.

Rewards

Join our growing organisation and you'll enjoy benefits including a generous holiday allowance, a company pension scheme, a performance bonus scheme, and a Wellbeing Passport.

Key Responsibilities:

The key responsibilities of the Junior Power Platform Developer include:

Solutions Development - Power Platform

- Assist the Business Systems Analyst to gather requirements
- Design, develop, test and deploy solutions using Power Apps (canvas and model-driven) and Power Automate
- Carry out data extraction, modelling, and visualisation to deliver effective business data reporting using Power BI and Microsoft Report Builder
- Support user acceptance testing (UAT) including creating test plans
- Support the creation of technical specifications and user guides
- Assist with on-going development and maintenance for developed solutions
- Troubleshoot technical issues relating to developed solutions and their integrations

IT Service Provision

- Be a point of contact for internal colleagues for technical issues and queries
- Support colleagues with fault identification and resolution by being an internal technical expert and escalation point
- Support routine scheduled maintenance and system updates, patches and fixes to cloud and hosted systems

Additional responsibilities

- Ensure compliance with Energy & Utility Skills data protection policies and processes
- Take reasonable care of your own health and safety and that of others in the workplace
- Keep up to date with technical as well as industry sector developments

Job Holder Specification

Work Experience	Essential	Desirable
Minimum of 2 years' experience using Microsoft Power Platform including Power Apps (canvas apps and model-driven apps), Power Automate and Power BI	✓	
Creating reports using Microsoft Report Builder		✓
Data modelling, connectors and integrating Power Platform with other services, e.g. SharePoint, Dataverse, external systems using APIs, etc.	✓	
Translating requirements into functional solutions	✓	
Testing, release and deployment processes	✓	
Competencies & Skills	Essential	Desirable
Achieved or working towards Microsoft Certified: Power Platform Fundamentals (PL-900)	✓	
Achieved or working towards relevant Microsoft Certifications (PL300 or PL400, etc.)		✓
Familiarity with ETL methods and ALM concepts	✓	
Good understanding of UI and UX design principles	✓	
Knowledge of responsive app design and offline capabilities		✓
Knowledge of information security best practices	✓	
Working with People: able to demonstrate an interest in and understanding of others; listens, consults and communicates proactively; is self-aware.	✓	
Presenting and Communicating Information: able to speak and write clearly and succinctly; presents with confidence; structures information to meet the needs and understanding of the intended audience.	✓	
Analysing and Troubleshooting; breaks information into component parts and patterns; probes for further information or greater understanding of a problem; makes rational judgements from available information and analysis; produces workable solutions to a range of problems.	✓	

Planning and Organising: manages time effectively; able to prioritise objectives against deadlines/milestones.	✓	
Delivering Results and Meeting Customer Expectations: Focuses on customer needs; sets high standards for the quality and quantity of work produced; adopts a pragmatic approach; consistently achieves objectives set.	✓	

Our Values

Together

We are stronger, collaborating internally and externally to deliver success as one high performance team.

Credible

As specialists, we are trusted to provide thought leadership, the skills voice for Industry and skills solutions for energy and utility industries.

Making A Positive Difference

A great place to work, we individually and collectively play a key role in shaping a greener world.